

BRANDON BRADERIE 2010
Sunday, 1st August
Bring Exchange Enjoy!



Forest Heath
District Council

WHAT, you might ask, is a Braderie? The idea originated in Lille, France and this event was suggested to Forest Heath District Council's town centre manager by a Brandon business.

So you will be taking part in Brandon's first Braderie. A huge community fair where anyone can set up a stall selling almost anything, earn money for your community group, as a local resident sell off spare toys, redundant goods, local shops and companies sell and promote who and where they are. Add some entertainment and should be a good day out.

YOUR DETAILS, PLEASE

Main contact name
Name of Charity / Organisation / Stall
Name of shop or business – you must be local
Address
Postcode
Home tel
Work tel (only if convenient)
Mobile tel
E-mail

Brief details of goods to be sold

Size of pitch required – in metres please	Length	Width
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To help with publicity could you say something about yourself, community group or business
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CLOSING DATE IS WED, 21 JULY 2010

Post the cheque for stall charge and Post, fax or e-mail your completed application to Joanne Rogers, Town Centre Manager, Forest Heath District Council, District Offices, College Heath Road, Suffolk IP28 7EY; Tel: 01638 719 339; Fax: 01638 716 493;

E-mail: joanne.rogers@forest-heath.gov.uk

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Please send in your cheque, made out to Forest Heath District Council and send to Joanne Rogers, Town Centre Manager – details below

Type of stall	Charge inc deposit £	Deposit returned on day £
Charity / organization	10	5
Individual / private household		
Business	30	15

APPLICATION PROCESS

Closing date for applications Wed 21 July 10	You must submit by this date with your payment
Mon 26 / Tues 27 July 10	You will be allocated a pitch in Brandon Town Centre
Wed 28 / Thurs 29 July 10	Pitch holders 'phone or e-mail with last minute enquiries / problems Joanne Rogers on 01638 719 339 or e-mail joanne.rogers@forest-heath.gov.uk

FORMAT OF THE DAY ON SUNDAY, 1ST AUGUST 2010

Time	What happens
9.30am to 11am	Set up pitch
11am	You must be set up and vehicle away
4pm	Start to take down pitch
5.30pm	You must be away from pitch

No equipment will be provided by Forest Heath District Council. Your stall must be set up with your back to the road facing towards a shop creating a corridor between shop and stall. This is important to prevent people accidentally wandering into the road. Also you must leave a 1.8metres / just under 6 feet between shop and the edge of your stall. Stall can be a rug on the ground.

A Few Rules

1. Must stay on and within the pitch that you have been allocated
2. Must not sell alcohol or products containing alcohol
3. If you are under 16, you **MUST** be accompanied by a parent, guardian or responsible adult and have got them to complete and sign the attached form; otherwise you will not be allowed to take part
4. Must not be under the influence of either drugs or alcohol
5. Must not cause obstruction or nuisance to the public (reasonable banter is allowed)
6. You will be allowed to load and unload equipment at your pitch but not park.
7. Public Liability Insurance, you are advised to insure yourself / group against the possibility of civil action by third parties
8. Whilst running your pitch and particularly afterwards please remove all your litter
9. Whatever the issue, the Police and Forest Heath District Council's decision is final
10. Enjoy your day!

Signature

Date

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Under 16 form

If you are under 16, you **MUST** be accompanied by a parent or guardian and have got them to complete and sign this form; otherwise you will not be allowed to take part. One form per individual.

DETAILS OF UNDER 16

Your name
Your age
Name of Charity / Organisation / Stall
Name of shop or business – you must be local
Address
Postcode
Home tel
Work tel (only if convenient)
Mobile tel
E-mail

Your signature

Date

I agree that I have given permission for the above to take part in the Brandon Braderie and that they will be accompanied by a parent, guardian or responsible adult.

Parent / guardian signature:

Date

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